

STEP Scholarship Application

General Eligibility for all scholarship applicants:

- Must have attended STEP
- Must be a 2019 high school graduate
- Must have made application to college before applying for scholarship
- Must attend STEP Senior Recognition Ceremony
- Must register for at least 12 credits at an accredited college/university/technical institute

Scholarships:

Student should put an “X” next to the scholarships for which eligible. You may select more than one scholarship, but only one scholarship will be awarded per student.

_____ **STEP “Career Pathways” Scholarship, *Sponsored by Ginny Karbowski***

_____ **Anoka Rotary Scholarship**
Preference given to students living in Anoka, Andover, & Champlin

_____ **Anoka Area Chamber of Commerce Scholarship**
Must be intending to major in a business/entrepreneurship career

_____ **Kopp Foundation Scholarships**

_____ **Connexus Energy Scholarships**
Student’s parents must be members of Connexus Energy

_____ **STEP Getting Started Scholarship**
Anoka Technical College Welding and Machine Trades only

_____ **Ramsey Lions Club Scholarships**
Anoka Technical College and Ramsey Residents only

_____ **Caterpillar Global Paving Products Scholarships**
Anoka Technical College Welding and Machine Trades only

_____ **Architectural Scholarships**
PLTW students enrolling in the ATC Architectural Drafting Program only

Applicant’s Name (please print): _____

Scholarship Applicant Information:

(Please type or print in black/blue ink)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____

Intended Program/Major: _____

APPLICANT'S CERTIFICATION AND PERMISSION TO RELEASE INFORMATION

- I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. I understand that submitting nonfactual information will automatically disqualify me from any consideration for a scholarship.
- By submitting this application, I authorize Anoka Technical College and STEP to make information concerning my academic and financial aid record available to the Anoka Technical College Foundation.
- If named a recipient, I grant the ATC Foundation permission to release any information listed in this application to the media/donor. I also agree to thank the donor of this scholarship and attend a donor luncheon.

Applicant's signature: _____

Date: _____

Goals and Financial Need Essay:

Please complete a short essay that addresses your goals and your need for financial assistance on a separate sheet of paper and attach to this application.

1. **Goals:** What are your educational and career goals?
2. **Effort:** What have you done to prepare yourself to reach these goals?
3. **Financial Need:** Describe your financial need and/or special obstacles and challenges.
4. **Benefits:** State why and how this scholarship will help you overcome them.

Factors to be considered by the STEP Scholarship Awards Team (see attached rubric):

- **Scholastic Achievement:** Consideration is given to an applicant's cumulative GPA earned in STEP career courses and the number of courses taken
- **Goals:** Clearly stated education and career goals
- **Financial Needs:** Financial need and special obstacles and challenges
- **Instructor Recommendation:** Recommendation from a STEP career course instructor
- **Appearance of the Application and Essay:** An application that is completed neatly and an essay that thoroughly addresses your goals and financial need will improve your likelihood of selection.

STEP Scholarship Rubric
Use this Rubric as a guide when writing your essay

| CATEGORY | 4 | 3 | 2 | 1 |
|--|---|---|---|---|
| Education and Career Goals | Student has clear and attainable educational goals and a well-established career plan. Student has planned out appropriate pathways to accomplish these goals. The student has decided on the college to attend. (There are 4-5 supporting sentences) | Student has a defined educational goal but has not identified a specific plan to accomplish such goals. Student may be somewhat unsure of how to accomplish goals. The student has determined the college choice he/she is planning to attend. (There are 3-4 supporting sentences) | The student has thought somewhat about a goal but has not identified a major career goal. Student has multiple goals or ideas and is disorganized about how to accomplish goals. The student has not yet determined the college he/she plans on attending. (There are 2-3 supporting sentences) | The student has not identified a specific career goal. The student has not applied at the college he/she is thinking about attending. |
| Financial Need/Special Circumstances and Benefits | The student has demonstrated financial need or has special circumstances explained in detail. Benefits of receiving the Scholarship are explained. (There are 4-5 supporting sentences) | The student has demonstrated financial need or has special circumstances but has explained them only briefly. Benefits of receiving the Scholarship are explained. (There are 3-4 supporting sentences) | The student states that he/she has special circumstances or financial need, but supporting details are not well-constructed. No details and/or examples are given. (There are 2-3 supporting sentences) | The student failed to discuss financial need or special circumstances. Information has little or nothing to do with the main topic. |
| Teacher Recommendation | Total Ratings of: 21 - 25 | Total Ratings of: 16 - 20 | Total Ratings of: 11-15 | Total Ratings of: 10 or Below |
| Appearance of Application and Essay | Application is neat and essay is word processed; easy to read with no errors. | Application is neat and essay is word processed; easy to read with 2 or fewer grammatical errors. | Application is neat and essay is word processed with 3 or more grammatical errors. | Application is disorganized, essay could be handwritten and has 3 or more grammatical errors. |

Reader 1: ____/16

Reader 2: ____/16

Reader 3: ____/16

Overall Points: ____/48

Students:

Complete your portion of the Application and attach your Goals and Financial Need Essay.

Turn these in to your STEP career course instructor.

Ask your instructor to complete the Instructor Recommendation.

Please note: The application will not be returned to you after the instructor recommendation is completed.

Instructors:

Students should give you their application along with their Goals and Needs Information sheet.

After you have completed the Instructor Recommendation, turn the entire packet in to Bill Voigt in the STEP Career Center.

Do not return the packet to the student.

STEP Career Course Instructor Recommendation:

On a scale of one to five (five being the highest) please rank this student in the following Career and Employability Standards based upon his/her performance in your program.

5 4 3 2 1 Identify and demonstrate positive personal qualities and work behaviors needed to be employable (including attendance and timeliness)

5 4 3 2 1 Understand how personal conduct affects job success (behavior)

5 4 3 2 1 Identify and exhibit traits for retaining employment (work ethic and dependability)

5 4 3 2 1 Communicate effectively with customers and coworkers to foster positive relationships

5 4 3 2 1 Use correct grammar, spelling, punctuation, and capitalization when preparing written documents

Please add comments addressing the above items:

Instructor's Signature: _____

Date: _____